



**Nomination and remunerations Committee**  
**Summary of Resolutions**  
**For CY 2025**

	RESOLUTION NO.	PROPOSALS	ACTION	DATE
1	25-02-01	Approval of the Agenda	Approved as revised	11-Feb-25
2	25-02-02	Approval of the Minutes (Regular Mtg No. 06 CY 2024 held last December 09, 2024)	Approved as revised	11-Feb-25
3	25-02-03	Approval of the Minutes (Special Meeting No. 02 December 16, 2024)	Approved as revised	11-Feb-25
4	25-02-04	Matters Arising from the Minutes of December 9 and 16, 2024	Noted	11-Feb-25
5	25-02-05	Proposals for Approval of Probationary appointment of Ms. Maria Kaila Amen to Financial/Accounts Assistant in the Finance Department	Approved	11-Feb-25
6	25-02-06	Proposals for Approval of Probationary appointment of Ms. Jean Mar Omero to Financial/Accounts Assistant in the Finance Department	Approved	11-Feb-25
7	25-02-07	Proposal for Approval of Promotion of Ms. Kimberly Clark Balingit from Secretary to Sr. Executive Assistant in the Office of the President and CEO	Approved	11-Feb-25
8	25-02-08	Proposal for Approval of Promotion of Ms. Veronica Timbang from HR Assistant to HR Analyst in the Administrative and General Services Department	Approved	11-Feb-25
9	25-02-09	Proposals for Approval for the Lateral Transfer of Mr. Philip Pilola from Senior Executive Assistant, Office of the President and CEO (OPCEO), to Appraiser II, Appraisal and Credit Investigation Department (ACID)	Approved	11-Feb-25
10	25-02-10	Proposal for the Adoption of LBRDC Internal Employment Policy for Workers in the Construction Industry	Noted	11-Feb-25
11	25-02-11	Second Performance Evaluation for Probationary Employees	Noted	11-Feb-25
12	25-02-12	List of Probationary and Project-based employees	Noted	11-Feb-25
13	25-02-13	Instructions of the Committee	Noted	11-Feb-25
14	25-02-14	Test Construction Updates	Noted	11-Feb-25
15	25-03-01	Approval of the Agenda (Special Mtg No. 01, CY 2025, 11 March 2025)	Approved	11-Mar-25
16	25-03-02	Proposals for Approval of Lateral Transfer of Mr. Jacob Peralta from Admin Clerk in AGSD to General Services Clerk in Economic Zone Management Dept.	Approved	11-Mar-25
17	25-03-03	Proposals for Approval of Promotion of Engr. Jobert Barce to the position of Manager in the Construction Management Department (CMD)	Approved	11-Mar-25
18	25-03-04	Proposal for Approval of the promotion of Ms. Nery Beley to the position of Assistant Manager in the Property Management and Maintenance Services (PMMS) Department	Approved	11-Mar-25
19	25-03-05	Proposal for the promotion of Ms. Regina Victorine Valera to the position of General Services Assistant in the Economic Zone Management Department (EZMD)	Approved	11-Mar-25
20	25-03-06	Proposal for Approval of probationary appointment of Ms. Joyce Ashley Agarin to the position of Assistant Property Custodian in the Administrative and General Services Department (AGSD)	Approved	11-Mar-25
21	25-03-07	Proposal for Approval of the probationary appointment of Ms. Joanne Haval to the position of Executive Assistant in the Office of the President and CEO (OPCEO)	Approved	11-Mar-25
22	25-04-01	Approval of the Agenda (Regular Meeting No. 02, CY 2025, 15 April 2025)	Approved as revised	15-Apr-25
23	25-04-02	Approval of the Minutes (a. Regular Meeting No. 01 February 11, 2025)	Approved as revised	15-Apr-25
24	25-04-03	Approval of the Minutes (b. Special Meeting No. 01 March 11, 2025)	Approved as revised	15-Apr-25
25	25-04-04	Matters Arising from the February 11, 2025 and March 11, 2025 Meetings.	Noted	15-Apr-25
26	25-04-05	Regularization of Ms. Sheila may Ortego to the position of Assistant Secretary in the Construction Management Department (CMD), with a proposed monthly salary of P27,000.00 (Job Grade 8, Step 1).	Approved	15-Apr-25
27	25-04-06	Regularization of Ms. Marjorie Kate Pagaoa to the position of Financial/Account Assistant in the Finance Department, with a proposed monthly salary of P27,000.00 (Job Grade 8, Step 1).	Approved	15-Apr-25
28	25-04-07	Notice of Employees Resignation	Noted	15-Apr-25
29	25-04-08	Instructions of the Committee	Noted	15-Apr-25
30	25-06-01	Approval of the Agenda (Regular Meeting No. 03, CY 2025, 15 April 2025)	Approved as revised	09-Jun-25

31	25-06-02	Approval of the Minutes (a. Regular Meeting No. 02, April 15, 2025 ) Step Increment - Regular Employees with complete documents.	Approved as revised	09-Jun-25
32	25-06-03	Antonio Fei Mari D. Aranda, May Tweeny Trixia S. PCEO Juliano, Ricardo C. Tuazon, Tomas Jr. Tubanza Elma B.	Approved	09-Jun-25
33	25-06-04	Test Construction Project	Noted	09-Jun-25
34	25-06-05	Instructions of the Committee	Noted	09-Jun-25
35	25-06-06	Approval of the Agenda (Special Meeting No. 02 CY 2025, 23 June , 2025)	Approved	23-Jun-25
36	25-06-07	Promotion of Ms. Fei Mari Antonio to Division Chief in the ROPA Management and Brokering Services with a proposed monthly salary of Php 46,725.00	Approved	23-Jun-25
37	25-06-08	Promotion of Ms. Micah De Leon to Secretary with a proposed monthly salary of Php 31,320.00	Approved	23-Jun-25
38	25-06-09	Promotion of Mr. Rex Paul Ilag to Disbursement Analyst with a proposed monthly salary of Php 31, 320.00	Approved	23-Jun-25
39	25-06-10	Promotion of Mr. Mark Aldrin Fule to IT Analyst with a proposed monthly salary of Php 31, 320.00	Approved	23-Jun-25
40	25-06-11	Promotion of Mr. Marvin Matutino to Appraiser II with a monthly salary of Php 46,725.00	Approved	23-Jun-25
41	25-06-12	Probationary Appointment of the following employees: 1. Mr. Leimar Aguilar as Cost Engineer Analyst in the Construction Management Department (CMD). 2. Mr. Gastone Bonifacio as Assistant Draftsman under CMD. 3. Mr. Orlando Balcoba III and Mr. Chuckie Santos as Assistant Appraisers in the Appraisal and Credit Investigation Department (ACID). 4. Ms. Marley Shelton Daef as Real Estate Appraiser I in ACID. 5. Mr. Dan Jeremy Santa Maria as Administrative Clerk in ACID. 6. Ms. Mayan Grace Rentotar as Administrative Clerk in the Administrative and General Services Department (AGS).	Approved	23-Jun-25
42	25-06-13	Approval of the Agenda (Special Meeting No. 03 CY 2025, 27 June 2025)	Approved	27-Jun-25
43	25-06-14	Step Increment for Regular Employees and PTWAR's Step Increment	Deferred the Step Increment Proposal, subject to instructions	27-Jun-25
44	25-08-01	Approval of the Agenda (a. Regular Meeting No. 04 CY 2025 28 Aug. 2025)	Approved	28-Aug-25
45	25-08-02	Approval of Minutes (a. June 9, 2025 Regular Meeting)	Approved as revised	28-Aug-25
46	25-08-03	Approval of Minutes (b. June 23, 2025 Special Meeting)	Approved as revised	28-Aug-25
47	25-08-04	Approval of Minutes (c. June 27, 2025 Special Meeting)	Approved as revised	28-Aug-25
48	25-08-05	Matters Arising from the Minutes of June 9, 23 and 27, 2025 Meetings	Noted	28-Aug-25
49	25-08-06	Regularization of Ms. Joanne Haval as Executive Assistant, JG 10 Step 1	Approved	28-Aug-25
50	25-08-07	Regularization of Ms. Maria Kaila Amen as Financial/ Account Assistant JG 8 Step 1	Approved	28-Aug-25
51	25-08-08	Regularization of Ms. Jean Mar Omero as Financial/ Account Assistant JG 8 Step 1	Approved	28-Aug-25
52	25-08-09	Regularization of Ms. Joyce Ashley R. Agarin as Assistant Property Custodian JG 8 Step 1	Approved	28-Aug-25
53	25-08-10	Test Construction Comparative Analysis	To archive	28-Aug-25
54	25-08-11	Updates on Human Resource Merit Promotion and Selection Board	Approved	28-Aug-25
55	25-08-12	Notice of Resignation	Noted	28-Aug-25
56	25-08-13	Instructions of the Committee	Noted	28-Aug-25
57	25-08-14	Recruitment Process	Noted	28-Aug-25
58	25-08-15	Wage Distortion Due to Wage Order No NCR 26	Noted	28-Aug-25
59	25-12-01	Approval of the Agenda	Approved as revised	09-Dec-25
60	25-12-02	Approval of the Minutes October 22, 2025 Regular Meeting	Approved as revised	09-Dec-25
61	25-12-03	Matters Arising from the Minutes of October 22, 2025 Meeting	Noted	09-Dec-25
62	25-12-04	Promotion of Engr. Sandra Mariel Cruz, JG 11 Step 1	Approved for endorsement to the Board	09-Dec-25
63	25-12-05	Promotion of Shiena Marie Dela Cruz to Business Development Senior Specialist, JG 11 Step 1	Approved for endorsement to the Board	09-Dec-25
64	25-12-06	Promotion of May Tweeny Trixia Aranda to Business Development Specialist, JG 10, Step 1.	Approved for endorsement to the Board	09-Dec-25
65	25-12-07	Authority to Implement CPCS II	Noted	09-Dec-25
66	25-12-08	Instructions of the Committee	Noted	09-Dec-25
67	25-12-09	Other Matters: Resignation of Ms. Olive Ramal	Noted	09-Dec-25

Prepared By

Joanne M. Haval  
Board Secretary