

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Instructions:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillips.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be change in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-phillips.gov.ph, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: LBP Resources and Development Co

Region: National Capital Region

Address: 20th Fl. LUNGSHAW Plaza 1508 M1
del Pilar cor. Quirino St., Malabo, ME

Agency Code/UNSC: _____

Organization Type: _____

Contact Person: _____

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Orfil G. Targha

Property Custodian

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682-77-99

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount				Oct	Nov	Dec
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																				
ALCOHOL OR ACETONE BASED ANTISEPTICS																				
1	12191601-AL-EBM	ALCOHOL, Ethyl, 500 mL	bottle	20	20	20	60	2,871.00	20	20	20	60	2,871.00	20	20	20	60	2,871.00	240	47.85
2	12191601-AL-EB3	ALCOHOL, Ethyl, 1 Gallon	gallon	4	4	4	12	3,966.60	4	4	4	12	3,966.60	4	4	4	12	3,966.60	48	330.55
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																				
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece				0	0.00				0	0.00				0	0.00	0	32.91
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	2			2	72.72	2			2	72.72	2			2	72.72	8	36.36
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	20	20	20	60	268.20	20	20	20	60	268.20	20	20	20	60	268.20	240	4.47
6	60121534-SP-G01	SIGN PEN, Black, liquid or gel	piece	80	80	80	240	5,328.00	80	80	80	240	5,328.00	80	80	80	240	5,328.00	960	22.20
7	60121534-SP-G02	SIGN PEN, Blue, liquid or gel	piece	80	80	80	240	5,328.00	80	80	80	240	5,328.00	80	80	80	240	5,328.00	960	22.20
8	60121534-SP-G03	SIGN PEN, Red, liquid or gel	piece				0	0.00				0	0.00				0	0.00	0	22.20
9	60121124-WR-P01	WRAPPING PAPER, Kraft, 50 sheets per pack	pack				0	0.00				0	0.00				0	0.00	0	161.20
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																				
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit				0	0.00				0	0.00				0	0.00	0	23,623.60
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (lm.)	unit				0	0.00				0	0.00				0	0.00	0	16,586.00
BATTERIES AND CELLS AND ACCESSORIES																				
12	28111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	10	10	10	30	614.70	10	10	10	30	614.70	10	10	10	30	614.70	120	20.49
13	28111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	15	15	15	45	825.30	15	15	15	45	825.30	15	15	15	45	825.30	180	18.34
14	28111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack				0	0.00				0	0.00				0	0.00	0	96.20
CLEANING EQUIPMENT AND SUPPLIES																				
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	10			10	816.40	10			10	816.40	10			10	816.40	40	81.64
																	3,385.60			

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 28 Aug 2022)	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
16	4711604-BB-S01	BROOM, Soft (Walls Tampo)	piece	5	5	5	15	2,043.60	5	5	5	15	2,043.60	5	5	5	15	2,043.60	5	5	5	15	2,043.60	60	136.24	8,174.40
17	4711604-BB-T01	BROOM, Stick (Walls Tng-Tng)	piece	5			5	113.90	5			5	113.90	5			5	113.90	5			5	113.90	20	22.78	455.60
18	4711829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml	bottle	10			10	416.00	10			10	416.00	10			10	416.00	10			10	416.00	40	41.60	1,664.00
19	4711805-C-P01	CLEANER, Scouring Powder, 350g	can				0	0.00				0	0.00				0	0.00				0	0.00	0	23.92	0.00
20	4711811-DE-B02	DETERGENT BAR, 14kg as packed	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	8.30	0.00
21	4711811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	1	1	1	3	162.24	1	1	1	3	162.24	1	1	1	3	162.24	1	1	1	3	162.24	12	54.08	648.96
22	4711803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	2	2	2	6	839.34	2	2	2	6	839.34	2	2	2	6	839.34	2	2	2	6	839.34	24	139.89	3,357.36
23	4711601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	2			2	55.28	1			1	27.64	2			2	55.28	1			1	27.64	6	27.64	165.84
24	4711802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	3			3	929.28	3			3	929.28	3			3	929.28	3			3	929.28	12	309.76	3,717.12
25	4711830-FC-A01	FURNITURE CLEANER, Aerosol type, 300ml	can	2	2	2	6	720.72	2	2	2	6	720.72	2	2	2	6	720.72	2	2	2	6	720.72	24	120.12	2,882.88
26	73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	5			5	214.75	5			5	214.75	5			5	214.75	5			5	214.75	20	42.95	859.00
27	47121804-HE-B01	MCP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	1			1	2,288.00				0	0.00	1			1	2,288.00				0	0.00	2	2,288.00	4,576.00
28	47131613-HE-H02	MCP HANDLE, heavy duty	piece	5	5	5	15	1,872.00	5	5	5	15	1,872.00	5	5	5	15	1,872.00	5	5	5	15	1,872.00	60	124.80	7,488.00
29	47131619-HE-R01	MCP HEAD, made of rayon	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	122.51	0.00
30	47131501-RSC-C01	RAGS, all cotton, 1 lbo per bundle	bundle	2	2	2	6	318.84	2	2	2	6	318.84	2	2	2	6	318.84	2	2	2	6	318.84	24	53.14	1,275.36
31	47131602-SC-A01	SCOURING PAD, 5 pieces per pack	pack	3	3	3	9	521.37	3	3	3	9	521.37	3	3	3	9	521.37	3	3	3	9	521.37	36	57.93	2,085.48
32	47121701-TB-P04	THAW-BAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	20	20	20	60	8,642.40	20	20	20	60	8,642.40	20	20	20	60	8,642.40	20	20	20	60	8,642.40	240	144.04	34,569.60
33	47121702-WB-P01	WASTERASSET, rigid plastic	piece	2			2	63.82	2			2	63.82	2			2	63.82	2			2	63.82	8	31.91	255.28
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-SF-P01	INK, for stamp pad, 50ml	bottle	5	5	5	15	433.65	5	5	5	15	433.65	5	5	5	15	433.65	5	5	5	15	433.65	60	28.91	1,734.60
CONSUMER ELECTRONICS																										
35	5216153F-DV-H01	DIGITAL VOICE RECORDER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	7,339.16	0.00
FACE MASK																										
36	42131713-SM-H06	FACE MASK, 3 ply, 100 (50) pieces per box	box	1			1	77.50	1			1	77.50	1			1	77.50	1			1	77.50	4	77.50	310.00
FILMS																										
37	13111203-AC-P01	ACETATE, 50 meters	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	999.88	0.00
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	10	10	10	30	6,630.00	10	10	10	30	6,630.00	10	10	10	30	6,630.00	10	10	10	30	6,630.00	120	221.00	26,520.00
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	5	5	5	15	3,578.10	5	5	5	15	3,578.10	5	5	5	15	3,578.10	5	5	5	15	3,578.10	60	238.54	14,312.40
FIRE FIGHTING EQUIPMENT																										
40	46191601-FE-W01	FIRE EXTINGUISHER, dry chemical	unit	3			3	3,432.00	3			3	3,432.00	3			3	3,432.00	3			3	3,432.00	12	1,144.00	13,728.00
41	46191601-FE-W01	FIRE EXTINGUISHER, pure HCFC	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	5,611.25	0.00
FLAG OR ACCESSORIES																										
42	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	284.84	0.00
FURNITURE AND FURNISHINGS																										
43	56101504-OH-B01	MONOBLOC CHAIR, beige	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	347.41	0.00
44	56101504-OH-W01	MONOBLOC CHAIR, white	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	344.92	0.00
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	1,248.00	0.00
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	1,248.00	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 28 May 2022)	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
47	40101604-ER-C01	ELECTRIC PAX, ceiling mount, orbit type	unit				0	0.00							0	0.00				0	0.00		0.00	
48	40101604-ER-G01	ELECTRIC PAX, industrial, ground type	unit				0	0.00							0	0.00				0	0.00		0.00	
49	40101604-ER-S01	ELECTRIC PAX, stand type	unit				0	0.00							0	0.00				0	0.00		0.00	
	40101604-ER-W01	ELECTRIC PAX, wall mount	unit				0	0.00							0	0.00				0	0.00		0.00	

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES

51 -43211507-D5-K001	DESKTOP, for Basic Users	unit			0	0.00				0	0.00				0	0.00				0	0.00
52 -43211507-D5-K002	DESKTOP, for Mid-Range Users	unit	8		8	339,123.20	8			8	339,123.20	8			8	339,123.20	8			8	339,123.20
53 -43201827-HC-X02	EXTERNAL HARD DRIVE, 1TB	unit	5		5	13,962.00	5			5	13,962.00	5			5	13,962.00	5			5	13,962.00
54 -43211503-LAP001	LAPTOP, for Mid-range Users	unit			0	0.00				0	0.00				0	0.00				0	0.00
55 -43211503-LAP002	LAPTOP, lightweight	unit	10		10	466,000.00				0	0.00				0	0.00				0	0.00
56 -43211708-MC-C01	MOUSE, OPTICAL, USB connection type	unit	1	1	1	449.28	1	1	1	3	449.28	1	1	1	3	449.28	1	1	1	3	449.28
57 -43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit			0	0.00				0	0.00				0	0.00				0	0.00
58 -43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit			0	0.00				0	0.00				0	0.00				0	0.00
59 -43212105-PR-L01	PRINTER, Laser, Monochrome	unit			0	0.00				0	0.00				0	0.00				0	0.00

LIGHTING AND FIXTURES AND ACCESSORIES

60 -39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece			0	0.00				0	0.00				0	0.00				0	0.00
61 -39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece			0	0.00				0	0.00				0	0.00				0	0.00

MANUFACTURING COMPONENTS AND SUPPLIES

62 -31201610-GL-J01	GLUE, all-purpose, 200 grams	jar			0	0.00				0	0.00				0	0.00				0	0.00
63 -31151804-SW-H01	STAPLE WIRE, heavy duty (gender type), 23/13	box	10	10	10	676.50	10	10	10	30	676.50	10	10	10	30	676.50	10	10	10	30	676.50
64 -31151804-SW-S01	STAPLE WIRE, standard	box	15	15	15	1,069.20	15	15	15	45	1,069.20	15	15	15	45	1,069.20	15	15	15	45	1,069.20
65 -31201503-TA-E01	TAPE, electrical	roll				0.00				0	0.00				0	0.00				0	0.00
66 -31201503-TA-H01	TAPE, masking, 24mm	roll	10	10	10	1,856.40	10	10	10	30	1,856.40	10	10	10	30	1,856.40	10	10	10	30	1,856.40
67 -31201503-TA-H02	TAPE, masking, 48 mm	roll	20	20	20	7,269.60	20	20	20	60	7,269.60	20	20	20	60	7,269.60	20	20	20	60	7,269.60
68 -31201517-TA-F01	TAPE, packaging, 48 mm	roll	5	5	5	335.40	5	5	5	15	335.40	5	5	5	15	335.40	5	5	5	15	335.40
69 -31201512-TA-T01	TAPE, transparent, 24mm	roll	30	30	30	1,006.20	30	30	30	90	1,006.20	30	30	30	90	1,006.20	30	30	30	90	1,006.20
70 -31201512-TA-T02	TAPE, transparent, 48 mm	roll	35	35	35	2,369.85	35	35	35	105	2,369.85	35	35	35	105	2,369.85	35	35	35	105	2,369.85
71 -31151507-TW-H01	TWINE, plastic	roll	3			199.86	3			3	199.86	3			3	199.86	3			3	199.86

MEASURING AND OBSERVING EQUIPMENT

72 -41111604-RU-P02	RULER, plastic, 450 mm	piece	2	2	2	99.84	2	2	2	6	99.84	2	2	2	6	99.84	2	2	2	6	99.84
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OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES

73 -44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	1			14.82	1			1	14.82	1			1	14.82	1			1	14.82
74 -44101602-PR-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit				0.00				0	0.00				0	0.00				0	0.00
75 -44101807-CA-C01	CALCULATOR, Compact	unit				0.00				0	0.00				0	0.00				0	0.00
76 -44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box				0.00				0	0.00				0	0.00				0	0.00
77 -44121105-BF-C01	CLIP, backfold, 19mm	box				0.00				0	0.00				0	0.00				0	0.00
78 -44121105-BF-C02	CLIP, backfold, 25mm	box				0.00				0	0.00				0	0.00				0	0.00
79 -44121105-BF-C03	CLIP, backfold, 32mm	box				0.00				0	0.00				0	0.00				0	0.00
80 -44121105-BF-C04	CLIP, backfold, 50mm	box				0.00				0	0.00				0	0.00				0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price Catalogue (as of 28 May 2022)	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
81	44121801-CT-802	CORRECTION TAPE, 8 meters	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	11.53	0.00
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	1			1	33.43	1			1	33.43	1			1	33.43	1			1	33.43	4	133.72	
83	44111515-OF-B01	DATA FILE BOX	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	77.20	0.00
84	44122011-OF-F01	DATA FOLDER	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	68.64	0.00
85	44103202-OS-M01	DATING AND STAMPING MACHINE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	453.96	0.00
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	1			1	764.40				0	0.00	1			1	764.40				0	0.00	2	764.40	1,528.80
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	1			1	980.72				0	0.00	1			1	980.72				0	0.00	2	980.72	1,961.44
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	1			1	738.40				0	0.00	1			1	738.40				0	0.00	2	738.40	1,476.80
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	30.49	0.00
90	44121506-EN-W02	ENVELOPE, Mailing, 500 pieces per box	box				0	0.00				0	0.00				0	0.00				0	0.00	0	432.52	0.00
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box				0	0.00				0	0.00				0	0.00				0	0.00	0	488.80	0.00
92	44111912-ER-B01	ERASER, fed, for blackboard/whiteboard	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	11.41	0.00
93	44101714-FX-M01	FACSIMILE MACHINE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTERER, metal, non-sharp edges, 50 sets per box	box	12	12	12	36	3,407.04	12	12	12	36	3,407.04	12	12	12	36	3,407.04	12	12	12	36	3,407.04	144	94.64	13,628.16
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	85.20	0.00
96	44122018-FT-001	FILE TAB/INDEX DIVIDER, Bristol board, A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0	11.13	0.00
97	44122018-FT-002	FILE TAB/INDEX DIVIDER, Bristol board, legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0	14.23	0.00
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0	270.40	0.00
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0	286.52	0.00
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	187.54	0.00
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	238.57	0.00
102	44122027-FO-P01	FOLDER, presboard, 100 pieces per box	box				0	0.00				0	0.00				0	0.00				0	0.00	0	952.64	0.00
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	289.12	0.00
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	333.26	0.00
105	44122008-TT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	15	15	15	45	2,839.95	15	15	15	45	2,839.95	15	15	15	45	2,839.95	15	15	15	45	2,839.95	180	63.11	11,359.80
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	41.60	0.00
107	44121716-MMA-F01	MARKER, Fluorescent, 3 colors per set	set	10	10	10	30	1,099.80	10	10	10	30	1,099.80	10	10	10	30	1,099.80	10	10	10	30	1,099.80	120	36.66	4,399.20
108	44121708-MW-B01	MARKER, Permanent, Black	piece	10	10	10	30	224.10	10	10	10	30	224.10	10	10	10	30	224.10	10	10	10	30	224.10	120	7.47	896.40
109	44121708-MW-B02	MARKER, Permanent, Blue	piece	10	10	10	30	224.10	10	10	10	30	224.10	10	10	10	30	224.10	10	10	10	30	224.10	120	7.47	896.40
110	44121708-MW-B03	MARKER, Permanent, Red	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	7.47	0.00
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	15	15	15	45	434.25	15	15	15	45	434.25	15	15	15	45	434.25	15	15	15	45	434.25	180	9.65	1,737.00
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	10	10	10	30	289.50	10	10	10	30	289.50	10	10	10	30	289.50	10	10	10	30	289.50	120	9.65	1,158.00
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	10	10	10	30	289.50	10	10	10	30	289.50	10	10	10	30	289.50	10	10	10	30	289.50	120	9.65	1,158.00
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	15	15	15	45	396.90	15	15	15	45	396.90	15	15	15	45	396.90	15	15	15	45	396.90	180	8.82	1,587.60
115	44122104-PC-G02	PAPER CLIP, vinyl/plastic coated, 50mm	box	15	15	15	45	620.10	15	15	15	45	620.10	15	15	15	45	620.10	15	15	15	45	620.10	180	13.78	2,480.40
116	44101601-PT-H01	PAPER TRIMMER/CUTTING MACHINE, table top	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	9,297.60	0.00
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	10			10	207.90	10			10	207.90	10			10	207.90	10			10	207.90	40	20.79	831.60
118	44121619-PS-H01	PENCIL SHARPENER, manual, single cutter head	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	212.87	0.00
119	44101602-PV-F01	PUNCHER, paper, heavy duty	piece	2			2	301.60	2			2	301.60	2			2	301.60	2			2	301.60	8	150.80	1,206.40

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price Catalogue (as of 28 Aug 2022)	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
120	4412037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	2	2	2	6	1,645.38	2	2	2	6	1,645.38	2	2	2	6	1,645.38	2	2	2	6	1,645.38	24	274.23	6,581.52
121	4412101-RI-R01	RUBBER BAND No. 18, 350g	box	2	2	2	6	811.20	2	2	2	6	811.20	2	2	2	6	811.20	2	2	2	6	811.20	24	135.20	3,244.80
122	4412106-SR-F01	STAPLER PAD, felt	piece	1	1	1	3	119.76	1	1	1	3	119.76	1	1	1	3	119.76	1	1	1	3	119.76	12	39.92	479.04
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	4	2	2	8	266.96	4	2	2	8	266.96	4	2	2	8	266.96	4	2	2	8	266.96	32	33.37	1,067.84
124	44121615-ST-S01	STAPLER, standard type	piece	6	6	6	18	2,620.80	6	6	6	18	2,620.80	6	6	6	18	2,620.80	6	6	6	18	2,620.80	72	145.60	10,483.20
125	44121615-ST-R01	STAPLER, heavy duty (binder type), desktop	unit	1			1	888.16	1			1	888.16	1			1	888.16	1			1	888.16	4	888.16	3,552.64
126	44121613-SR-F01	STAPLE REMOVER, pier type	piece	3			3	83.61	3			3	83.61	3			3	83.61	3			3	83.61	12	27.87	334.44
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	5			5	364.00	5			5	364.00	5			5	364.00	5			5	364.00	20	72.80	1,464.00
PAPER MATERIALS AND PRODUCTS																										
128	14411525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	83.72	0.00
129	14411506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	5	5	5	15	13,238.25	5	5	5	15	13,238.25	5	5	5	15	13,238.25	5	5	5	15	13,238.25	60	882.55	52,953.00
130	14411506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	3	3	3	9	10,501.92	3	3	3	9	10,501.92	3	3	3	9	10,501.92	3	3	3	9	10,501.92	36	1,166.88	42,007.68
131	14411506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	5	5	5	15	22,932.00	5	5	5	15	22,932.00	5	5	5	15	22,932.00	5	5	5	15	22,932.00	60	1,328.80	91,728.00
132	14411506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	3	3	3	9	9,238.32	3	3	3	9	9,238.32	3	3	3	9	9,238.32	3	3	3	9	9,238.32	36	1,026.48	36,953.28
133	14411506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box				0	0.00				0	0.00				0	0.00				0	0.00	0	790.40	0.00
134	14411506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box				0	0.00				0	0.00				0	0.00				0	0.00	0	1,508.00	0.00
135	14411609-LI-C01	LOOSELEAF COVER, 50 sets per bundle	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0	794.96	0.00
136	14411514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad				0	0.00				0	0.00				0	0.00				0	0.00	0	37.06	0.00
137	14411514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad				0	0.00				0	0.00				0	0.00				0	0.00	0	59.28	0.00
138	14411514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad				0	0.00				0	0.00				0	0.00				0	0.00	0	52.80	0.00
139	14411514-NB-S01	NOTEBOOK, stenographer	piece	10			10	120.40	10			10	120.40	10			10	120.40	10			10	120.40	40	12.04	481.60
140	14411507-PP-M01	PAPER, MULTICOPIY A4, 500 sheets per ream	ream	100	100	100	300	49,695.00	100	100	100	300	49,695.00	100	100	100	300	49,695.00	100	100	100	300	49,695.00	1200	365.65	198,780.00
141	14411507-PP-M02	PAPER, MULTICOPIY LEGAL, 500 sheets per ream	ream	100	100	100	300	56,754.00	100	100	100	300	56,754.00	100	100	100	300	56,754.00	100	100	100	300	56,754.00	1200	389.18	227,916.00
142	14411507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	100	100	100	300	41,322.00	100	100	100	300	41,322.00	70	70	70	210	28,925.40	70	70	70	210	28,925.40	1020	137.74	140,494.80
143	14411507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	158.91	0.00
144	14411531-PP-R01	PAD PAPER, ruled	pad				0	0.00				0	0.00				0	0.00				0	0.00	0	21.53	0.00
145	14411503-PP-F01	PAPER, parchment, 100 sheets per box	box				0	0.00				0	0.00				0	0.00				0	0.00	0	98.05	0.00
146	14411531-RE-R01	RECORD BOOK, 300 PAGES	book	5			5	312.00	5			5	312.00	5			5	312.00	5			5	312.00	20	62.40	1,248.00
147	14411531-RE-R02	RECORD BOOK, 500 PAGES	book	20	20	20	60	6,240.00	20	20	20	60	6,240.00	20	20	20	60	6,240.00	20	20	20	60	6,240.00	240	104.00	24,960.00
148	14411818-TN-F02	THERMAL PAPER, 216mm	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	55.64	0.00
149	14411704-TT-F04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	25	25	25	75	2,535.00	25	25	25	75	2,535.00	25	25	25	75	2,535.00	25	25	25	75	2,535.00	300	33.80	10,140.00
150	14411704-TT-F02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	7	7	7	21	1,812.72	7	7	7	21	1,812.72	7	7	7	21	1,812.72	7	7	7	21	1,812.72	84	86.32	7,250.88
PERFUMES OR COLOGNES OR FRAGRANCES																										
151	53113626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	2	2	2	6	485.10	2	2	2	6	485.10	2	2	2	6	485.10	2	2	2	6	485.10	24	80.85	1,940.40
PESTICIDES OR PEST REPELLENTS																										
152	10191509-IN-A01	INSECTICIDE, 600mL	can				0	0.00				0	0.00				0	0.00				0	0.00	0	139.36	0.00
PRINTED PUBLICATIONS																										
153	55101524-PA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (PA 919A)	book				0	0.00				0	0.00				0	0.00				0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity Catalogue (as of 28 Aug 2022)	Price Catalogue (as of 28 Aug 2022)	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
1	44103105-IR-D05 DRUM CARTRIDGE, BROTHER DR-3455, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,547.20	0.00
2	44103105-IR-B04 INK CARTRIDGE, BROTHER LC57B, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
3	44103105-IR-B05 INK CARTRIDGE, BROTHER LC57HNR, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00
4	44103105-CA-C04 INK CARTRIDGE, CANON CL-741, Colored	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
5	44103105-CA-C02 INK CARTRIDGE, CANON CL-811, Colored	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
6	44103105-CA-B04 INK CARTRIDGE, CANON PG-740, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
7	44103105-CA-B02 INK CARTRIDGE, CANON PG-810, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
8	44103105-EP-B17 INK CARTRIDGE, EPSON C131664100 (T6641), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
9	44103105-EP-C17 INK CARTRIDGE, EPSON C131664200 (T6642), Cyan	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
10	44103105-EP-M17 INK CARTRIDGE, EPSON C131664300 (T6643), Magenta	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
11	44103105-EP-Y17 INK CARTRIDGE, EPSON C131664400 (T6644), Yellow	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
12	44103105-HP-B40 INK CARTRIDGE, HP C2P04AA (HP60), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
13	44103105-HP-T40 INK CARTRIDGE, HP C2P06AA (HP60), Tri-color	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
14	44103105-HP-B09 INK CARTRIDGE, HP C9351AA (HP21), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
15	44103105-HP-T10 INK CARTRIDGE, HP C9352AA (HP22), Tri-color	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
16	44103105-HP-P48 INK CARTRIDGE, HP C9397A (HP72), 68ml, Photo Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
17	44103105-HP-C48 INK CARTRIDGE, HP C9398A (HP72), 68ml, Cyan	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
18	44103105-HP-M48 INK CARTRIDGE, HP C9399A (HP72), 68ml, Magenta	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
19	44103105-HP-Y48 INK CARTRIDGE, HP C9400A (HP72), 68ml, Yellow	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
20	44103105-HP-G48 INK CARTRIDGE, HP C9401A (HP72), 68ml, Gray	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00
21	44103105-HP-B46 INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
22	44103105-HP-B17 INK CARTRIDGE, HP C2460NA (HP60), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
23	44103105-HP-T17 INK CARTRIDGE, HP C2463NA (HP60), Tri-color	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
24	44103105-HP-B35 INK CARTRIDGE, HP C2487AA (HP70), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
25	44103105-HP-T35 INK CARTRIDGE, HP C2488AA (HP70), Tri-color	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
26	44103105-IR-C40 INK CARTRIDGE, HP C2972AA (HP920A), Cyan	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-IR-M40 INK CARTRIDGE, HP C2973AA (HP920A), Magenta	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-IR-Y40 INK CARTRIDGE, HP C2974AA (HP920A), Yellow	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
29	44103105-IR-B40 INK CARTRIDGE, HP C2975AA (HP920A), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
30	44103105-HP-B20 INK CARTRIDGE, HP C9511AA (HP61), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,966.00	0.00
31	44103105-HP-T20 INK CARTRIDGE, HP C952NA (HP61), Tri-color	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.80	0.00
32	44103105-HP-B49 INK CARTRIDGE, HP C956A (HP82), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
33	44103105-HP-C49 INK CARTRIDGE, HP C956A (HP82), Cyan	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49 INK CARTRIDGE, HP C957A (HP82), Magenta	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49 INK CARTRIDGE, HP C958A (HP82), Yellow	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,930.80	0.00
36	44103105-IR-B43 INK CARTRIDGE, HP C9464AA (HP950A), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
37	44103105-IR-C43 INK CARTRIDGE, HP C9464AA (HP951A), Cyan	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-IR-M43 INK CARTRIDGE, HP C947AA (HP951A), Magenta	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-IR-Y43 INK CARTRIDGE, HP C948AA (HP951A), Yellow	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price Catalogue (as of 28 Aug 2022)	Total Amount for the year											
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
40	44103105-HP-B36	INK CARTRIDGE, HP CM692AA (HP704), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	419.12				0.00
41	44103105-HP-T36	INK CARTRIDGE, HP CM693AA (HP704), Tri-color	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	419.12				0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP608), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	404.56				0.00
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP608), Tri-color	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	404.56				0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	312.00				0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	256.88				0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	256.88				0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	256.88				0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F0V26AA (HP608), Tri-color	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	424.32				0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F0V27AA (HP608), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	424.32				0.00
50	44103105-HP-C50	INK CARTRIDGE, HP U0S51AA (HP955), Cyan Original	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	982.80				0.00
51	44103105-HP-M50	INK CARTRIDGE, HP U0S54AA (HP955), Magenta Original	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	982.80				0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP U0S57AA (HP955), Yellow Original	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	982.80				0.00
53	44103105-HP-B50	INK CARTRIDGE, HP U0S60AA (HP955), Black Original	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,294.80				0.00
54	44103105-HP-C48	INK CARTRIDGE, HP U0S63AA (HP955A), Cyan Original	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52				0.00
55	44103105-HP-M48	INK CARTRIDGE, HP U0S66AA (HP955A), Magenta	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52				0.00
56	44103105-HP-Y48	INK CARTRIDGE, HP U0S69AA (HP955A), Yellow	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52				0.00
57	44103105-HP-B48	INK CARTRIDGE, HP U0S72AA (HP955A), Black Original	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,817.92				0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00				0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00				0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00				0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	774.80				0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C1301S16 (#8750), Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.43				0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C1301S16S2, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.94				0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C1301S1531 (S01598)	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	818.48				0.00
65	44103105-HP-C06	TONER CARTRIDGE, BROTHER DR-451C, High Yield 3000	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,760.00				0.00
66	44103103-HP-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,685.28				0.00
67	44103103-HP-B04	TONER CARTRIDGE, BROTHER TN-210, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,892.80				0.00
68	44103103-HP-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,685.28				0.00
69	44103103-HP-B09	TONER CARTRIDGE, BROTHER TN-330, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,567.20				0.00
70	44103103-HP-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,002.40				0.00
71	44103103-HP-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,575.44				0.00
72	44103103-HP-B16	TONER CARTRIDGE, BROTHER TN-454, Black, High Yield	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,664.56				0.00
73	44103103-HP-C03	TONER CARTRIDGE, BROTHER TN-454, Cyan, High Yield	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,716.80				0.00
74	44103103-HP-M03	TONER CARTRIDGE, BROTHER TN-454, Magenta, High Yield	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,716.80				0.00
75	44103103-HP-Y03	TONER CARTRIDGE, BROTHER TN-454, Yellow, High Yield	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,716.80				0.00
76	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	13,399.36				0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CR435A, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,099.20				0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CR540A, Black	Cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,603.60				0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 29 May 2022)	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
79	44103103-HP-818	TONER CARTRIDGE, HP CE255A, Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-821	TONER CARTRIDGE, HP CE279A, Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-822	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	3,242.72	0.00
82	44103103-HP-823	TONER CARTRIDGE, HP CE310A, Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A (HP305), Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A (HP305), Cyan	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A (HP305), Yellow	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A (HP305), Magenta	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HP-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B82	TONER CARTRIDGE, HP C7217A (HP17A), Black LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,878.72	0.00
102	44103103-HP-B83	TONER CARTRIDGE, HP C7226A (HP26A), Black LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B85	TONER CARTRIDGE, HP C7280A, LaserJet Pro M401/M425	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B81	TONER CARTRIDGE, HP C7280XC	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	8,393.52	0.00
105	44103103-HP-B86	TONER CARTRIDGE, HP C7281A (HP81A), Black LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B87	TONER CARTRIDGE, HP C7283A (HP83A), LaserJet Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HP-B81	TONER CARTRIDGE, HP C7283XC (HP83X), Black Compact L	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B88	TONER CARTRIDGE, HP C7287A (HP87), Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HP-B82	TONER CARTRIDGE, HP C7325C (HP25C), Black LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	13,726.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP C7350A, Black LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,574.08	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP C7351A, Cyan LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,663.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP C7352A, Yellow LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,663.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP C7353A, Magenta LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,663.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP C7360A (HP308A), Black LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP C7361A (HP308A), Cyan LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP C7362A (HP308A), Yellow LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	8,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP C7363A (HP308A), Magenta LaserJet	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	8,814.00	0.00

Item # Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 31 Mar 2022)	Total Amount for the year					
				Jan												Feb											
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec	Q4	Q4 amount	
118	44103103-HP-862	TONER CARTRIDGE, HP Q4400A (HP201A), Black LaserJet	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,099.20	0.00	
119	44103103-HP-CX2	TONER CARTRIDGE, HP Q4401A (HP201A), Cyan LaserJet	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,660.80	0.00	
120	44103103-HP-Y62	TONER CARTRIDGE, HP Q4402A (HP201A), Yellow LaserJet	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,660.80	0.00	
121	44103103-HP-M62	TONER CARTRIDGE, HP Q4403A (HP201A), Magenta LaserJet	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,660.80	0.00	
122	44103103-HP-863	TONER CARTRIDGE, HP Q4410A (HP410A), Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,900.00	0.00	
123	44103103-HP-864	TONER CARTRIDGE, HP Q4410C (HP410XC), Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,946.40	0.00	
124	44103103-HP-CX3	TONER CARTRIDGE, HP Q4411A (HP411A), Cyan	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,038.80	0.00	
125	44103103-HP-CS4	TONER CARTRIDGE, HP Q4411C (HP411XC), Cyan	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	8,572.80	0.00	
126	44103103-HP-Y63	TONER CARTRIDGE, HP Q4412A (HP412A), Yellow	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,038.80	0.00	
127	44103103-HP-Y54	TONER CARTRIDGE, HP Q4412C (HP412XC), Yellow	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	8,572.80	0.00	
128	44103103-HP-M63	TONER CARTRIDGE, HP Q4413A (HP413A), Magenta	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,038.80	0.00	
129	44103103-HP-M64	TONER CARTRIDGE, HP Q4413C (HP413XC), Magenta	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	8,572.80	0.00	
130	44103103-HP-B34	TONER CARTRIDGE, HP Q4512A, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,744.00	0.00	
131	44103103-HP-B46	TONER CARTRIDGE, HP Q7553A, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,680.00	0.00	
132	44103103-5A-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,116.80	0.00	
133	44103103-5A-B06	TONER CARTRIDGE, SAMSUNG ML-T-D1015, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,484.00	0.00	
134	44103103-5A-B07	TONER CARTRIDGE, SAMSUNG ML-T-D1035, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,689.44	0.00	
135	44103103-5A-B08	TONER CARTRIDGE, SAMSUNG ML-T-D1045, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,464.40	0.00	
136	44103103-5A-B09	TONER CARTRIDGE, SAMSUNG ML-T-D1055, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,380.00	0.00	
137	44103103-5A-B14	TONER CARTRIDGE, SAMSUNG ML-T-D1085, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,289.52	0.00	
138	44103103-5A-B21	TONER CARTRIDGE, SAMSUNG ML-T-D2035, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	8,304.40	0.00	
139	44103103-5A-B18	TONER CARTRIDGE, SAMSUNG ML-T-D203L, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,956.16	0.00	
140	44103103-5A-B20	TONER CARTRIDGE, SAMSUNG ML-T-D203U, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,442.80	0.00	
141	44103103-5A-B12	TONER CARTRIDGE, SAMSUNG ML-T-D2055, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,321.14	0.00	
142	44103103-5A-B05	TONER CARTRIDGE, SAMSUNG ML-T-D205L, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,533.36	0.00	
143	44103103-5A-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart					0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,066.40	0.00	
SOFTWARE																											
1	43231513-SPT-001	Business function specific software	license	2				2	30,000.00				0	0.00				0	0.00				0	0.00	2	15,000.00	30,000.00
2	43231602-SPT-002	Finance accounting and enterprise resource planning ERP software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
3	43232004-SPT-003	Computer game or entertainment software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
4	43232107-SPT-004	Content authoring and editing software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
5	43232302-SPT-005	Content management software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
6	43232304-SPT-006	Data management and query software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
7	43232402-SPT-007	Development software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
8	43232505-SPT-008	Educational or reference software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
9	43232603-SPT-009	Industry specific software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
10	43233001-SPT-016	Information exchange software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
11	43232701-SPT-010	Network applications software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
12	43232802-SPT-011	Network management software	license					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price Catalogue (as of 28 May 2022)	Total Amount for the year									
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
13	4232905-SPT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
14	4233004-SPT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
15	4233305-SPT-014	Security and protection software	license	1			1	500,000.00				0	0.00				0	0.00				0	0.00	1	500,000.00	500,000.00	
16	4233405-SPT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
	BULL CLIP, Small	box	7	7	7	21	210.00	7	7	7	21	210.00	7	7	7	21	210.00	7	7	7	21	210.00	84	10.00	840.00		
	BULL CLIP, Big	box	10	10	10	30	450.00	10	10	10	30	450.00	10	10	10	30	450.00	10	10	10	30	450.00	120	15.00	1,800.00		
	COLLUMAR BOOK, Ledger	pad	5	5	5	15	525.00	5	5	5	15	525.00	5	5	5	15	525.00	5	5	5	15	525.00	60	35.00	2,100.00		
	COLLUMAR BOOK, 3 Column	pad	5	5	5	15	525.00	5	5	5	15	525.00	5	5	5	15	525.00	5	5	5	15	525.00	60	35.00	2,100.00		
	COLLUMAR BOOK, 6 Column	pad	5	5	5	15	750.00	5	5	5	15	750.00	5	5	5	15	750.00	5	5	5	15	750.00	60	50.00	3,000.00		
	COLLUMAR BOOK, 24 Column	pad	5	5	5	15	900.00	5	5	5	15	900.00	5	5	5	15	900.00	5	5	5	15	900.00	60	60.00	3,600.00		
	IME HP G153, Black	bdle	20	20	20	60	18,000.00	20	20	20	60	18,000.00	20	20	20	60	18,000.00	20	20	20	60	18,000.00	240	300.00	72,000.00		
	IME HP G152, Cyan	bdle	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	120	300.00	36,000.00		
	IME HP G152, Magenta	bdle	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	120	300.00	36,000.00		
	IME HP G152, Yellow	bdle	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	120	300.00	36,000.00		
	IME HP 711, Black	bdle	5	5	5	15	67,500.00	5	5	5	15	67,500.00	5	5	5	15	67,500.00	5	5	5	15	67,500.00	60	4,500.00	270,000.00		
	IME HP 711, Cyan	bdle	5	5	5	15	37,500.00	5	5	5	15	37,500.00	5	5	5	15	37,500.00	5	5	5	15	37,500.00	60	2,500.00	150,000.00		
	IME HP 711, Magenta	bdle	5	5	5	15	37,500.00	5	5	5	15	37,500.00	5	5	5	15	37,500.00	5	5	5	15	37,500.00	60	2,500.00	150,000.00		
	IME HP 711, Yellow	bdle	5	5	5	15	37,500.00	5	5	5	15	37,500.00	5	5	5	15	37,500.00	5	5	5	15	37,500.00	60	2,500.00	150,000.00		
	IME ERSON 003, Black	bdle	10	10	10	30	7,500.00	10	10	10	30	7,500.00	10	10	10	30	7,500.00	10	10	10	30	7,500.00	120	250.00	30,000.00		
	IME ERSON 003, Cyan	bdle	10	10	10	30	8,100.00	10	10	10	30	8,100.00	10	10	10	30	8,100.00	10	10	10	30	8,100.00	120	270.00	32,400.00		
	IME ERSON 003, Magenta	bdle	10	10	10	30	8,100.00	10	10	10	30	8,100.00	10	10	10	30	8,100.00	10	10	10	30	8,100.00	120	270.00	32,400.00		
	IME ERSON 003, Yellow	bdle	10	10	10	30	8,100.00	10	10	10	30	8,100.00	10	10	10	30	8,100.00	10	10	10	30	8,100.00	120	270.00	32,400.00		
	FOLDER H44D BOUND LOCK, Green	ps	80	80	80	240	7,200.00	80	80	80	240	7,200.00	80	80	80	240	7,200.00	80	80	80	240	7,200.00	960	30.00	28,800.00		
	FOLDER, White	ps	150	150	150	450	2,700.00	150	150	150	450	2,700.00	150	150	150	450	2,700.00	150	150	150	450	2,700.00	1800	6.00	10,800.00		
	EPSON PRINTER, RIBBON PX-2175	ribbon	5	5	5	15	5,250.00	5	5	5	15	5,250.00	5	5	5	15	5,250.00	5	5	5	15	5,250.00	60	350.00	21,000.00		
	TYPE CARD, 50 pieces per pack	pack	4	4	4	12	6,000.00	4	4	4	12	6,000.00	4	4	4	12	6,000.00	4	4	4	12	6,000.00	48	500.00	24,000.00		
	HIGH-LIGHTER, Pink	ps	10	10	10	30	1,200.00	10	10	10	30	1,200.00	10	10	10	30	1,200.00	10	10	10	30	1,200.00	120	40.00	4,800.00		
	HIGH-LIGHTER, Yellow	ps	10	10	10	30	1,200.00	10	10	10	30	1,200.00	10	10	10	30	1,200.00	10	10	10	30	1,200.00	120	40.00	4,800.00		
	HIGH-LIGHTER, Green	ps	10	10	10	30	1,200.00	10	10	10	30	1,200.00	10	10	10	30	1,200.00	10	10	10	30	1,200.00	120	40.00	4,800.00		
	HIGH-LIGHTER, Orange	ps	10	10	10	30	1,200.00	10	10	10	30	1,200.00	10	10	10	30	1,200.00	10	10	10	30	1,200.00	120	40.00	4,800.00		
	YINCOIT 5 PAPER, RIBBON	box	1	1	1	3	36,000.00	1	1	1	3	36,000.00	1	1	1	3	36,000.00	1	1	1	3	36,000.00	12	12,000.00	144,000.00		
	PACIAL TISSUE	pack	13			13	2,600.00	13			13	2,600.00	13			13	2,600.00	11				11	2,200.00	50	200.00	10,000.00	
	DESH WASHING LIQUID	gals	5			5	1,000.00	5			5	1,000.00	5			5	1,000.00	5				5	1,000.00	20	200.00	4,000.00	
	BATHROOM DEODORIZER	ps	10	10	10	30	1,800.00	10	10	10	30	1,800.00	10	10	10	30	1,800.00	10	10	10	30	1,800.00	120	60.00	7,200.00		
	RUBBER GLOVES XL, 12 pieces per box	box	5			5	1,500.00	5			5	1,500.00	5			5	1,500.00	5				5	1,500.00	20	300.00	6,000.00	
	OFFICAL BUSINESS FORM	pad	1	1	1	3	3,600.00	1	1	1	3	3,600.00	1	1	1	3	3,600.00	1	1	1	3	3,600.00	12	1,200.00	14,400.00		
	PURCHASE ORDER FORM	pad	5	5	5	15	12,000.00	5	5	5	15	12,000.00	5	5	5	15	12,000.00	5	5	5	15	12,000.00	60	800.00	48,000.00		
	REQUEST FOR SERVICE VEHICLE FORM	pad	1	1	1	3	3,600.00	1	1	1	3	3,600.00	1	1	1	3	3,600.00	1	1	1	3	3,600.00	12	1,200.00	14,400.00		

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 31 Aug 2022)	Total Amount for the year				
			Jan				Feb				Mar				Apr				May							Jun			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				Q1	Q2	Q3	Q4
	DISBURSEMENT ORDER FORM	pad	10	10	10	30	7,500.00	10	10	10	30	7,500.00	10	10	10	30	7,500.00	10	10	10	30	7,500.00	120	250.00	30,000.00				
	OFFICIAL RECEIPT	pad	20	20	20	60	12,000.00	20	20	20	60	12,000.00	20	20	20	60	12,000.00	20	20	20	60	12,000.00	240	200.00	48,000.00				
	KEYBOARD	pcs	2			2	1,400.00	2			2	1,400.00	2			2	1,400.00	2			2	1,400.00	8	700.00	5,600.00				
	RING BINDING COVER, Long 200pcs per pack	pack	1	1	1	3	10,200.00	1	1	1	3	10,200.00	1	1	1	3	10,200.00	1	1	1	3	10,200.00	12	3,400.00	40,800.00				
	WIFI RECEIVER	unit	3			3	2,550.00	3			3	2,550.00	3			3	2,550.00	3			3	2,550.00	12	850.00	10,200.00				
	RAM DDR3, 8GB	unit	8			8	16,000.00	8			8	16,000.00	8			8	16,000.00	8			8	16,000.00	32	2,000.00	64,000.00				
	RAM DDR4, 8GB	unit	8			8	24,000.00	8			8	24,000.00	8			8	24,000.00	8			8	24,000.00	32	3,000.00	96,000.00				
	SOLID STATE DRIVE, 240GB	unit	5			5	15,000.00	5			5	15,000.00	5			5	15,000.00	5			5	15,000.00	20	3,000.00	60,000.00				
	CAMERA WITH MIC	unit	5			5	6,000.00	5			5	6,000.00	5			5	6,000.00	5			5	6,000.00	20	1,200.00	24,000.00				
	HEADPHONES WITH MIC	unit	5			5	5,000.00	5			5	5,000.00	5			5	5,000.00	5			5	5,000.00	20	1,000.00	20,000.00				
	MILKATIC ACID	gals	2			2	600.00	2			2	600.00	2			2	600.00	2			2	600.00	8	300.00	2,400.00				
	MULTI INSECT KILLER, Aerosol Type	bottle	3			3	1,200.00	3			3	1,200.00	3			3	1,200.00	3			3	1,200.00	12	400.00	4,800.00				
	BLEACH, Liquid Type	gals	3			3	540.00	3			3	540.00	3			3	540.00	3			3	540.00	12	180.00	2,160.00				
	TOILET BRUSH	pcs	3			3	300.00	3			3	300.00	3			3	300.00	3			3	300.00	12	100.00	1,200.00				
	HOLD AND MILDREW REMOVER	gals	5			5	1,400.00	5			5	1,400.00	5			5	1,400.00	5			5	1,400.00	20	280.00	5,600.00				
	MICROFIBER CLOTH CLEANER, 5 pieces per pack	pack	2	2	2	6	600.00	2	2	2	6	600.00	2	2	2	6	600.00	2	2	2	6	600.00	24	100.00	2,400.00				
	ARCHITILE LEGAL, 3"	pcs	10			10	3,000.00	10			10	3,000.00	10			10	3,000.00	10			10	3,000.00	40	300.00	12,000.00				
	FOLDER HARD BOUND SHORT, Green	pcs	80	80	80	240	7,200.00	80	80	80	240	7,200.00	80	80	80	240	7,200.00	80	80	80	240	7,200.00	960	30.00	28,800.00				
	DESK CALENDAR	pcs	5			5	600.00				0	0.00				0	0.00				0	0.00	5	120.00	600.00				
	DOUBLE SIDED TAPE, with foam	rolls	1	1	1	3	450.00	1	1	1	3	450.00	1	1	1	3	450.00	1	1	1	3	450.00	12	150.00	1,800.00				
	DOUBLE SIDED TAPE, without foam	rolls	1	1	1	3	390.00	1	1	1	3	390.00	1	1	1	3	390.00	1	1	1	3	390.00	12	130.00	1,560.00				
	GLUE, Liquid type	pcs	1	1	1	3	360.00	1	1	1	3	360.00	1	1	1	3	360.00	1	1	1	3	360.00	12	120.00	1,440.00				
	PHOTO PAPER MATTE, A4	pack	5			5	750.00	5			5	750.00	5			5	750.00	5			5	750.00	20	150.00	3,000.00				
	STICKY NOTE	pack	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	60	400.00	24,000.00				
	STICKER PAPER, A4	pack	2			2	100.00	2			2	100.00	2			2	100.00	2			2	100.00	8	50.00	400.00				
	YELLOW PAD, Ordinary	packs	5			5	150.00	5			5	150.00	5			5	150.00	5			5	150.00	20	30.00	600.00				
	DESKTOP, High End Users	units	6			6	360,000.00	6			6	360,000.00	6			6	360,000.00	3			3	180,000.00	21	60,000.00	1,260,000.00				
	PRINTERS, 3-in-1	units	6			6	60,000.00	6			6	60,000.00	6			6	60,000.00	6			6	60,000.00	24	10,000.00	240,000.00				
	CCTV, including accessories (monitor, pocket wifi, etc.)	unit	1			1	50,000.00				0	0.00				0	0.00				0	0.00	1	50,000.00	50,000.00				
	VIDEO CARD (for 3D rendering)	unit	5			5	175,000.00				0	0.00				0	0.00				0	0.00	5	35,000.00	175,000.00				
	SERVER, for common files	unit	1			1	350,000.00				0	0.00				0	0.00				0	0.00	1	350,000.00	350,000.00				
	DOCUMENT SOFTWARE, Maintenance	unit	1			1	130,000.00				0	0.00				0	0.00				0	0.00	1	130,000.00	130,000.00				
	PRINTER CABLE, 2 meters	pcs	2			2	500.00	2			2	500.00	2			2	500.00	2			2	500.00	8	250.00	2,000.00				
	INTERNET ROUTER	unit	1			1	8,000.00				0	0.00	1			1	8,000.00				0	0.00	2	8,000.00	16,000.00				

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 29.10.2023)	Total Amount for the year				
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4							
			8			8	Q1 amount				0	Q2 amount				0	Q3 amount							0	Q4 amount
	DRAWING, DRAFTING AND DESIGN SOFTWARE	licences	8				8	720,000.00						0	0.00						0	0.00	8	90,000.00	720,000.00
A. TOTAL																								6,417,265.00	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								841,726.50	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								-	
D. GRAND TOTAL (A + B + C)																								9,258,991.50	
E. APPROVED BUDGET BY THE AGENCY HEAD																									
In Figures and Words:																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

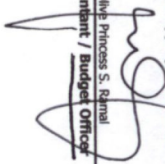
Prepared by:



Otilia G. Tarula
Property/Supply Officer

Date Prepared: 7.29.23

Certified Funds Available / Certified Appropriate Funds Available:



Otilia Princess S. Rimal
Accountant / Budget Officer

Approved by:



Ricardo C. Juarez
Head of Office/Agency